

Secretary of State

Analyst: Headlee

Historical Summary

OPERATING BUDGET	FY 2008 Total App	FY 2008 Actual	FY 2009 Approp	FY 2010 Request	FY 2010 Gov Rec
BY PROGRAM					
Administration	2,435,200	2,349,200	2,756,500	2,420,700	2,125,600
Commission on Uniform Laws	34,000	33,900	35,100	41,600	31,600
Total:	2,469,200	2,383,100	2,791,600	2,462,300	2,157,200
BY FUND CATEGORY					
General	2,469,200	2,383,100	2,791,600	2,462,300	2,157,200
Percent Change:		(3.5%)	17.1%	(11.8%)	(22.7%)
BY OBJECT OF EXPENDITURE					
Personnel Costs	1,811,700	1,625,700	1,931,200	1,919,300	1,793,000
Operating Expenditures	431,900	531,900	764,600	493,000	351,200
Capital Outlay	225,600	225,500	35,800	50,000	13,000
Trustee/Benefit	0	0	60,000	0	0
Total:	2,469,200	2,383,100	2,791,600	2,462,300	2,157,200
Full-Time Positions (FTP)	31.00	31.00	31.00	30.00	30.00

Department Description

The Secretary of State is one of seven statewide elected officials in Idaho. The officeholder's constitutional and statutory responsibilities include membership on State Board of Land Commissioners and the Board of Examiners. There are two budgeted programs and one continuously appropriated program in the Office of the Secretary of State:

ADMINISTRATION

The Administration program performs all the constitutional and statutory functions of the Office of the Secretary of State including registering the official acts of the Legislature and the Governor, administering and certifying elections, maintaining a registry of tort claims, extraditions, deeds, official oaths, and gubernatorial appointments, administering the Sunshine Law, and maintaining and operating the Centralized Uniform Commercial Code as it relates to state, commercial, and farm product filings. [Statutory Authority: §67-901 et seq. Idaho Code]

COMMISSION ON UNIFORM LAWS

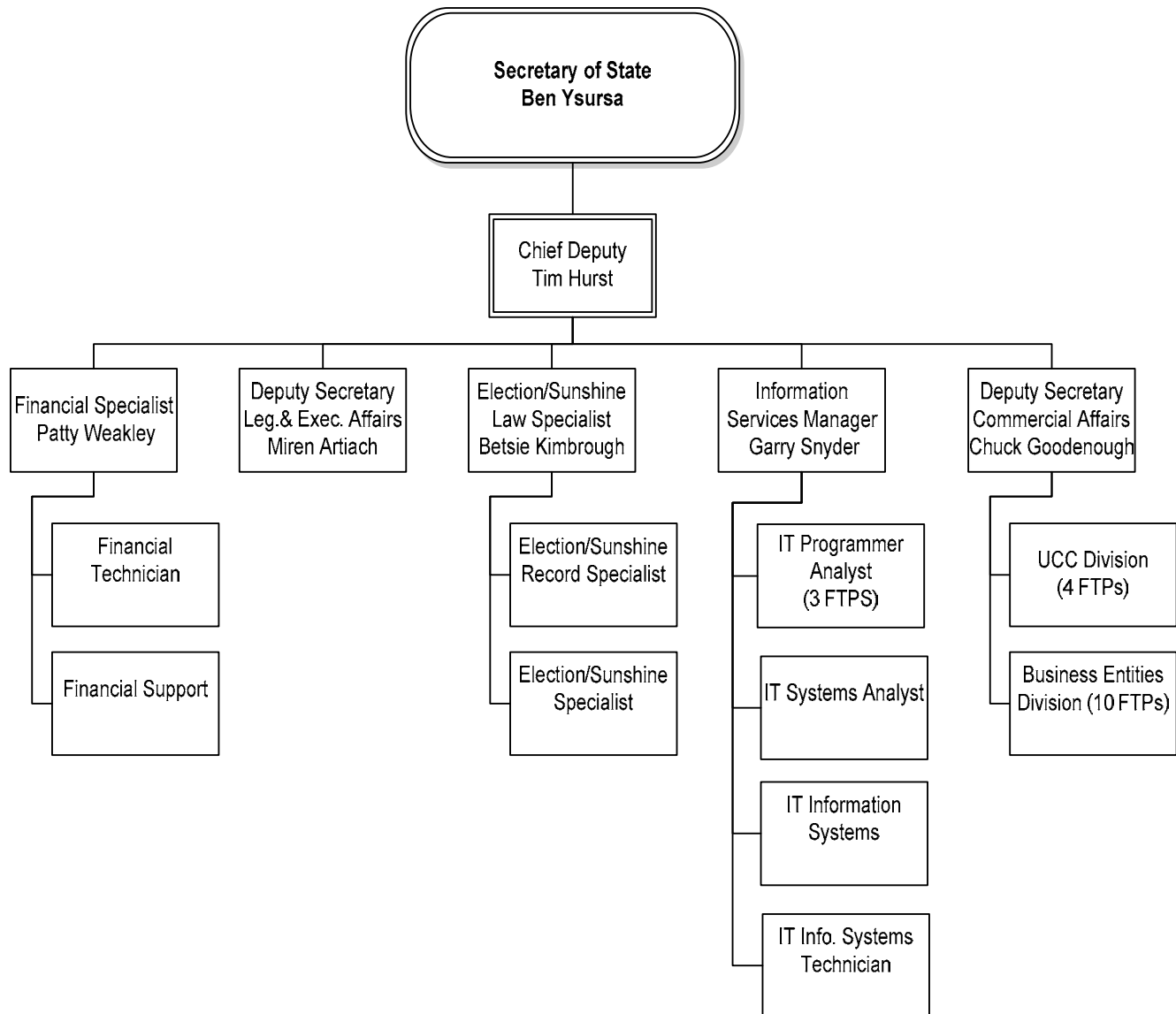
The Commission on Uniform Laws is composed of four members who are appointed by the Governor. The commission studies proposed uniform laws and drafts legislation for consideration by the Idaho Legislature where uniformity among state laws is desirable. [Statutory Authority: §67-1701 et seq. Idaho Code]

IDAHO CODE COMMISSION

The budget for the Idaho Code Commission is continuously appropriated. The five-member Commission, of which the Secretary of State is the ex-officio secretary, is responsible for compiling the Idaho Code. [Statutory Authority: §73-201 et seq., Idaho Code]

Secretary of State Agency Profile

Analyst: Headlee



Secretary of State

Analyst: Headlee

Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
FY 2009 Original Appropriation	31.00	2,791,600	2,791,600	31.00	2,791,600	2,791,600
Omnibus Rescission	0.00	0	0	0.00	(88,800)	(88,800)
Health Insurance Reduction	0.00	0	0	0.00	(15,500)	(15,500)
FY 2009 Total Appropriation	31.00	2,791,600	2,791,600	31.00	2,687,300	2,687,300
Removal of One-Time Expenditures	0.00	(569,300)	(569,300)	0.00	(569,300)	(569,300)
Base Adjustments	(1.00)	0	0	(1.00)	0	0
Additional Base Adjustment	0.00	0	0	0.00	2,000	2,000
FY 2010 Base	30.00	2,222,300	2,222,300	30.00	2,120,000	2,120,000
Benefit Costs	0.00	25,600	25,600	0.00	10,100	10,100
Inflationary Adjustments	0.00	17,800	17,800	0.00	0	0
Replacement Items	0.00	38,000	38,000	0.00	13,000	13,000
Statewide Cost Allocation	0.00	900	900	0.00	900	900
Elected Official Annualization	0.00	1,600	1,600	0.00	1,600	1,600
Change in Employee Compensation	0.00	43,100	43,100	0.00	1,600	1,600
FY 2010 Program Maintenance	30.00	2,349,300	2,349,300	30.00	2,147,200	2,147,200
1. Idaho Blue Book	0.00	60,000	60,000	0.00	10,000	10,000
2. IT Expenses to Relocate to Capitol	0.00	46,500	46,500	0.00	0	0
3. Commission on Uniform Laws Travel	0.00	6,500	6,500	0.00	0	0
FY 2010 Total	30.00	2,462,300	2,462,300	30.00	2,157,200	2,157,200
Change from Original Appropriation	(1.00)	(329,300)	(329,300)	(1.00)	(634,400)	(634,400)
% Change from Original Appropriation		(11.8%)	(11.8%)		(22.7%)	(22.7%)

Secretary of State

Analyst: Headlee

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2009 Original Appropriation	31.00	2,791,600	0	0	2,791,600
Omnibus Rescission					
Agency Request	0.00	0	0	0	0
<i>General Fund holdbacks, as directed by Executive Orders 2008-3, and 2008-5, are incorporated as a rescission that reduces the General Fund by 4% for FY 2009.</i>					
Governor's Recommendation	0.00	(88,800)	0	0	(88,800)
Health Insurance Reduction					
Agency Request	0.00	0	0	0	0
<i>The Governor recommends reducing the funding for health insurance by \$500 per FTP, using reserves to offset the increased costs of health insurance for the state for FY 2009 and FY 2010.</i>					
Governor's Recommendation	0.00	(15,500)	0	0	(15,500)
FY 2009 Total Appropriation					
Agency Request	31.00	2,791,600	0	0	2,791,600
Governor's Recommendation	31.00	2,687,300	0	0	2,687,300
Removal of One-Time Expenditures					
This decision unit removes FY 2009 one-time expenditures for printing, publishing, and mailing referendums; replacement of IT items, one-time data conversion, expenditures for the Commission on Uniform Laws, and implementation of the program that protects the addresses of the victims of violence.					
Agency Request	0.00	(569,300)	0	0	(569,300)
Governor's Recommendation	0.00	(569,300)	0	0	(569,300)
Base Adjustments					
Deletes one FTP and transfers \$62,200 from personnel costs to operating expenditures.					
Agency Request	(1.00)	0	0	0	0
<i>The Governor recommends the elimination of one FTP in the Office of the Secretary of State. The Office has been carrying a vacant position and utilizing the personnel funds by transferring them to operating expenditures.</i>					
Governor's Recommendation	(1.00)	0	0	0	0
Additional Base Adjustment					
Agency Request	0.00	0	0	0	0
<i>For constitutional officers, the Governor recommends no additional base reduction. The FY 2010 Base is 4.6% below the ongoing FY 2009 General Fund Original Appropriation.</i>					
Governor's Recommendation	0.00	2,000	0	0	2,000
FY 2010 Base					
Agency Request	30.00	2,222,300	0	0	2,222,300
Governor's Recommendation	30.00	2,120,000	0	0	2,120,000
Benefit Costs					
Provides \$900 per position, which equates to a 10.4% increase for employer-paid health insurance. Also, includes a 19% reduction in life and disability insurance rates from 1.1% to 0.9% of salary for eligible employees.					
Agency Request	0.00	25,600	0	0	25,600
<i>The Governor recommends providing an increase of \$400 per FTP and making changes to the health insurance benefits contract to meet expected costs. Including the rescission to reduce health insurance benefit costs in FY 2009 by \$500 per FTP, employer costs per FTP for FY 2010 will be \$8,600.</i>					
Governor's Recommendation	0.00	10,100	0	0	10,100
Inflationary Adjustments					
Inflationary increases are calculated using the ongoing base for operating expenditures and trustee & benefit payments multiplied by an agency-specific inflation factor of 4.07%, for the Secretary of State and 11.1% for the Commission on Uniform Laws for the increase in annual dues.					
Agency Request	0.00	17,800	0	0	17,800
Governor's Recommendation	0.00	0	0	0	0

Secretary of State

Analyst: Headlee

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Replacement Items					
Replacement items include \$30,000 for an uninterrupted power supply (battery backup) to replace the aging system that was purchased in 1987. This new backup system is needed for relocating to the Capitol. Also, funding for the replacement of outdated & unsupported scanner equipment is requested in the amount of \$8,000.					
Agency Request	0.00	38,000	0	0	38,000
<i>The Governor recommends funding support an uninterrupted power supply backup battery to be provided by the Department of Administration, at a cost of \$5,000, that is required for the Office of the Secretary of State's relocation back to the Capitol, and funding for the replacement of outdated and currently unsupported scanner equipment (\$8,000).</i>					
Governor's Recommendation	0.00	13,000	0	0	13,000
Statewide Cost Allocation					
The request includes adjustments to recover the costs of services provided to state agencies: \$500 for State Controller fees; \$400 for State Treasurer fees.					
Agency Request	0.00	900	0	0	900
Governor's Recommendation	0.00	900	0	0	900
Elected Official Annualization					
This annualization represents a 1.5% salary increase for elected officials for July 1, 2009 to December 31, 2009.					
Agency Request	0.00	1,600	0	0	1,600
Governor's Recommendation	0.00	1,600	0	0	1,600
Change in Employee Compensation					
Agencies were instructed to calculate a 3% salary increase for employees and a 1.5% increase for elected officials for January 1, 2010 to June 30, 2010 in the appropriation request.					
Agency Request	0.00	43,100	0	0	43,100
<i>While increasing salaries for state workers continues to be a priority for the Governor, the current economic situation does not provide the funds to recommend an increase in FY 2010. When economic conditions improve, the Governor will once again seek to improve compensation for all state employees.</i>					
<i>As required under Title 59, Chapter 5, Idaho Code, the Governor recommends the scheduled salary increases for elected officers. Current statute and Article V, Section 27 of the Idaho State Constitution, prohibit the reduction of officer salary increases regardless of the current General Fund outlook.</i>					
Governor's Recommendation	0.00	1,600	0	0	1,600
FY 2010 Program Maintenance					
Agency Request	30.00	2,349,300	0	0	2,349,300
Governor's Recommendation	30.00	2,147,200	0	0	2,147,200
1. Idaho Blue Book					
This agency requests spending authority to offset costs for the Idaho Blue Book required by Section 67-915, Idaho Code. The Idaho Blue Book is a reference of state government used by schools, citizens, and legislators. This line item includes funding for part-time help to ensure a timely publication.					
Agency Request	0.00	60,000	0	0	60,000
<i>The Governor recommends spending authority in the amount of \$10,000 for part-time staff to ensure timely publication of the Blue Book.</i>					
Governor's Recommendation	0.00	10,000	0	0	10,000
2. IT Expenses to Relocate to Capitol					
This agency requests \$21,500 of one-time funding for network distribution required for relocation to Capitol, software licenses, Teleform Scan station licenses, and designer licenses. Also included in this line item is a request for \$25,000 of one-time funding for project management consulting and technical advisory services.					
Agency Request	0.00	46,500	0	0	46,500
<i>The Governor does not recommend this line item. It is anticipated that the Secretary of State will have funds available for IT related expenses when relocating back to the Capitol.</i>					
Governor's Recommendation	0.00	0	0	0	0

Secretary of State

Analyst: Headlee

Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
3. Commission on Uniform Laws Travel					
This line item includes travel costs for the four Commissioners to attend the annual National Conference of Commissioners on Uniform State Laws being held in Santa Fe, New Mexico.					
Agency Request	0.00	6,500	0	0	6,500
<i>This line item represents the non-inflation portion of the agency requested general inflation. The Governor does not recommend this line item.</i>					
Governor's Recommendation	0.00	0	0	0	0
FY 2010 Total					
Agency Request	30.00	2,462,300	0	0	2,462,300
Governor's Recommendation	30.00	2,157,200	0	0	2,157,200
Agency Request					
Change from Original App	(1.00)	(329,300)	0	0	(329,300)
% Change from Original App	(3.2%)	(11.8%)			(11.8%)
Governor's Recommendation					
Change from Original App	(1.00)	(634,400)	0	0	(634,400)
% Change from Original App	(3.2%)	(22.7%)			(22.7%)